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*This AIC replaces A03/14*

## **AVIATION PERSONNEL LICENSING PROCEDURES**

### **1.1 General**

- (a) The following persons are required to hold a valid permit or licence appropriate to their respective duties to act as aviation personnel in Guyana:
- Pilots
  - Flight Engineers
  - Aircraft Maintenance Engineers
  - Air Traffic Controllers
  - Flight Operations Officers/Flight Dispatchers
- (b) Guyana presently issues the following aviation licences:
- Student Pilot Licences
  - Private Pilot Licences
  - Commercial Pilot Licences
  - Airline Transport Pilot Licences
  - Aircraft Maintenance Engineer Licences
  - Air Traffic Controller Licences
  - Flight Operations Officer/Flight Dispatcher Licences
- (c) Guyana does not have the resources to provide an all-embracing licensing system and some of its licences are based on those of other states.
- (d) The Guyana Civil Aviation Authority may validate a foreign licence or issue a Guyana licence based on a foreign licence. A Certificate of Validation is issued for a six-month period.

### **1.2 Acceptability of foreign licences**

#### **1.1.1 Pilot Licences**

An applicant who holds a current pilot licence issued by a contracting state may be issued a Guyana PPL with the appropriate ratings without any further showing of proficiency provided that the applicant:

- 1) holds a licence that does not contain an endorsement stating that the applicant has not met all the applicable standards of ICAO for that licence;
- 2) holds a current Class 1 or Class 2 medical assessment/certificate; and
- 3) passes the Guyana Air Law examination.

(b) An applicant holding a current Commercial Pilot Licence or an Airline Transport Pilot Licence issued by a CARICOM State, Canada, the UK or the USA, and who is applying for a comparable Guyana licence may be issued that licence provided that the applicant:

- 1) passes the Guyana Air Law Examination;
- 2) holds a current Class 1 medical certificate/assessment; and
- 3) passes a written exam and a flight check on the aircraft type to be entered on the licence if that aircraft type is not endorsed on the foreign licence.

(c) Applicants holding a current Commercial Pilot Licence or an Airline Transport Pilot Licence issued by states other than those listed in (b) of this subsection will be assessed on a case by case basis when applying for a comparable Guyana licence and will be required to comply with some or all of the following:

- 1) Pass the Guyana Air Law examination;
- 2) Hold a current Class 1 medical certificate/assessment;
- 3) Have at least the following aeronautical experience for the licence sought:

CPL - aeroplane rating	–	250 hours total time as pilot of aircraft
ATPL - aeroplane rating 1	–	1500 hours total time including 500 hours cross-country time as pilot of aircraft.
CPL - helicopter rating	–	150 hours total time as pilot of aircraft
ATPL - helicopter rating	–	1200 hours total time including 500 hours cross-country time as pilot of aircraft.

- 4) Pass a written examination and flight test on the aircraft type to be entered on the Guyana licence, if the type is not endorsed on the foreign licence;
- 5) Pass a practical test that applies to the licence applied for; and

(Note: the flight test mentioned in (4) above, if required, may be combined with this practical test)

### 1.1.2 **Aircraft Maintenance Engineer Licences**

(a) Current ICAO “type II” Aircraft Maintenance Engineer Licences issued by CARICOM states, Australia and JAA countries may be accepted as the basis of a Guyana AME licence. An applicant with a US A&P Licence with Inspector Authorisation will be accepted on an equal basis for a Guyana AME licence.

(b) The Authority may accept other current foreign licences based on the scope of the licence and the recent work experience of the applicant. The applicant may be required to sit any part or all parts of the applicable licence examinations as determined by the Authority.

### 1.1.3 *Flight Operations officer/Flight Dispatcher Licences*

A current Flight Operations Officer/Flight Dispatcher Licence issued by a contracting state may be accepted as the basis for the issue of a Guyana Flight Operations Officer/ Flight Dispatcher licence provided that the foreign licence was issued in accordance to the requirements of Annex 1: 4.5

#### Notes:

1. There are fees applicable to the issue of all licences and permits and all examinations administered by the GCAA.
2. All applicants for a Guyana Aviation Licence or Certificate of Validation must be able to write, read, speak and understand the English language to an acceptable level.
3. It is the responsibility of the applicant to furnish certified proof of training, recent experience, recent proficiency checks, or any other evidence in support of their application, that may be required by the GCAA.
4. All applicants for a Guyana Aviation Licence must pass the relevant Guyana air law/regulations examination.
5. Persons performing Commercial and Airline Transport Pilot duties must be medically examined at 6- month intervals, regardless of age. The validity period for all other medical assessments will be the same as specified in Annex 1: 1.2.5.2, 1.2.5.2.2, 1.2.5.2.3 and 1.2.5.2.4)
6. No pilot may operate as PIC into aerodromes outside a 75 NM radius of the Cheddi Jagan Int'l Airport until he or she has logged at least 200 hours of flight time operating into such aerodromes with a qualified pilot.

For further information kindly contact the Personnel Licensing Office;

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