



GUYANA CIVIL AVIATION AUTHORITY

Lot 1 Middleton &
Craig Streets,
Campbellville,
Georgetown,
GUYANA

TEL. NOS: (592) 225 6822;
225 0778; 227 8111
FAX: (592) 225 6800
E-mail: director-general@civilaviation.gy

**GCAA
ADVISORY CIRCULAR**

**AIRWORTHINESS
AC NO: GCAA AC/AIR/009**

SUBJECT:

**MODIFICATIONS & MAJOR
REPAIRS**

DATE ISSUED: 01-08-2026
ISSUED BY: Director Aviation
Safety Regulation

Note: Advisory Circulars (ACs) are not mandatory in nature, but provide means such as guidance, methods, procedures, and practices acceptable to the Authority for complying with regulations, standards, rules, directives, and other requirements in a systematic manner. These are not necessarily the only means of compliance. ACs may also contain explanations of regulations, other guidance material, best practices, or information useful to the aviation community. Unless incorporated into a regulation by reference, ACs are not regulatory in nature and do not create or change a regulatory requirement. A change of a regulatory requirement may come in the form of a Directive. An Advisory Circular is not a Directive.

1. PURPOSE

This Advisory Circular (AC) provides information and guidance concerning an acceptable means of compliance with Regulation 10 of the Civil Aviation (Airworthiness) Regulations 2024 with regards to Modifications and Major Repairs.

2. RELATED LAWS/REGULATIONS/REQUIREMENTS

The Civil Aviation Requirements for Airworthiness 2024, 5.7.4.

3. EFFECTIVE DATE

This Advisory Circular affects all aircraft registered in Guyana and is effective September 01, 2026.

4. RELEVANT REFERENCES

- a. Regulation 10 of the Civil Aviation (Airworthiness) Regulation 2024.
- b. Requirement Part 5.7.4 & Implementing Standard 5.6.1.1 (B) of the Civil Aviation Requirements for Airworthiness 2024.

5. CONTACT INFORMATION

Director General Civil Aviation
Guyana Civil Aviation Authority
Lot 1 Middleton & Craig Street,
Campbellville,
Georgetown, Guyana
TEL: (592) 225 6822
FAX: (592) 225 6800
E-mail: director-general@civilaviation.gy

OR

Director Aviation Safety & Security Regulation
E-mail: dasr@civilaviation.gy

6. AUDIENCE

This AC affects all owners and operators of aircraft registered in Guyana and also personnel who wish to register their aircraft in Guyana.

7. CANCELLATION

This Advisory Circular (Airworthiness No. 009) cancels previously issued Circulars relating to the subject.

8. CHANGES

To provide guidance with newly promulgated Regulations and Requirements.

9. FORM TO BE USED

GCAA Modification Application Form No. GCAA/AIR/2667 (Form can be obtained from the GCAA website).

10. PROCEDURES

10.1. The applicant will discuss with the GCAA whether the proposed modification/repair is likely to be acceptable and whether the modification/repair is to be classified as Major or Minor. A Modification or Repair will be deemed to be Major if it:

- a. Is listed in Implementing Standard 5.6.1.1 (B) of the Civil Aviation Requirements for Airworthiness 2024
- b. Requires a Flight manual amendment
- c. Involves major structural changes requiring stress reports
- d. Involves the Manufacturer or Aeronautical Engineering Organisation approved by the State of Design
- e. Requires approval of an STC.

10.2. Following discussions, the applicant will prepare a modification or repair package and submit this to the GCAA for approval and pay the applicable fees. This package should contain sufficient information for the Inspector to determine the acceptability of the modification or major repair and the degree of surveillance required.

10.2.1. When a modification or repair has been classified as major the following procedures will apply:

- a. Modifications which involve structural deviations outside the SRM must be approved by or technically acceptable to the aircraft manufacturer or,
- b. Aeronautical Engineering Organisation approved by the State of Design or,
- c. the regulatory Authority of the state of manufacture of the item to be modified, eg an STC, as applicable.

10.3. The package will contain at least the following information:

Engine/Airframe/Appliance/Avionics and Equipment Modification

- a. Title page to include:

- i. Company name and address,
 - ii. Aircraft type,
 - iii. Registration,
 - iv. Serial Number,
 - v. Company Modification Number,
 - vi. Modification title and,
 - vii. A brief description of the modification
 - viii. A conformity evaluation statement must be provided.
- b. If based on an STC or similar document then a copy is to be submitted
 - c. Details of equipment to be fitted and its approval basis
 - d. Proposed modification procedure
 - e. Details of proposed ground and air tests as applicable
 - f. Details of manuals requiring amendment as applicable
 - g. Details of any special requirements such as the need to reweigh the aircraft, changes to weight and centre of gravity
 - h. Details of changes to the aircraft electrical load if applicable
 - i. The requirement for a compass swing if applicable.
 - j. Copies of approved Flight Manual Supplements. (See paragraph 10.5 below)

The above requirements are not exhaustive and represent a minimum requirement.

- 10.4.** If the information contained in the package is found to be acceptable, a GCAA modification/major repair number will be assigned. A completed copy of form GCAA/AIR/2669 will be returned to the Operator signifying GCAA's approval to carry out the work.

10.5. Flight Manual Supplements

Whenever a modification introduces a Flight Manual Supplement approved by a Foreign Authority by way of a Supplemental Type Certificate (STC), then the following procedure must be followed:

- a. Approval of the modification by the Guyana Civil Aviation Authority automatically provides acceptance of the Flight Manual Supplement referenced in the STC.
- b. The Operator must therefore submit two copies of the Supplement to the Guyana Civil Aviation Authority, in order that it may be formally accepted for insertion in the applicable Flight Manual. In addition, each supplement must be specifically identified to the particular aircraft.
- c. The supplement shall be placed in the respective section of the Flight Manual. Supplements derived from STCs. It shall bear the number of the supplements in the table of contents, so

that they may be readily distinguished from supplements issued by the manufacturer.

10.6. All modifications not classified as Major will be deemed to be minor and will be subject to the following procedures:

- a. Minor modifications and minor repairs shall be accomplished using technical data acceptable to the Authority and shall be recorded in the applicable aircraft, engine, propeller, component, or appliance records.

Approved by:


Lt. Col (Ret'd) Robert Field A.A.
Director General of Civil Aviation
Guyana Civil Aviation Authority