GUYANA CIVIL AVIATION AUTHORITY
Lot 1 Middleton &
Craig Streets,
Campbellville,
Georgetown,
GUYANA
TEL. NOs: (592) 225 6822;
225 0778; 227 8111
FAX: (592) 225 6800
E-mail: director-general@civilaviation.gy

GCAA
ADVISORY CIRCULAR

AIRWORTHINESS
AC NO: GCAA AC/AIR/014

SUBJECT: TYPE CERTIFICATE ACCEPTANCE

DATE ISSUED: 31-10-2026
ISSUED BY: Director Aviation Safety Regulation

Note: Advisory Circulars (ACs) are not mandatory in nature, but provide means such as guidance, methods, procedures, and practices acceptable to the Authority for complying with regulations, standards, rules, directives, and other requirements in a systematic manner. These are not necessarily the only means of compliance. ACs may also contain explanations of regulations, other guidance material, best practices, or information useful to the aviation community. Unless incorporated into a regulation by reference, ACs are not regulatory in nature and do not create or change a regulatory requirement. A change of a regulatory requirement may come in the form of a Directive. An Advisory Circular is not a Directive.

1. PURPOSE

This Advisory Circular (AC) provides guidance to operators, prospective importers and Type Certificate holders on applying to the Guyana Civil Aviation Authority (GCAA) for acceptance of a Type Certificate for an aircraft or aeronautical product. It describes the application route, supporting documents, evaluation and issuance of a Letter of Acceptance for Type Certificate under Regulation 3 of the Civil Aviation (Airworthiness) Regulation 2024.

2. RELATED LAWS/REGULATIONS/REQUIREMENTS

The Civil Aviation Requirements for Airworthiness 2024, 5.3.

3. EFFECTIVE DATE

Advisory Circular GCAA AC/AIR/014 becomes effective on the ***1st Day of December 2026*** and shall remain in force until superseded or withdrawn by the Director General Civil Aviation.

4. RELEVANT REFERENCES

a. Regulation 3 of the Civil Aviation (Airworthiness) Regulation 2024.

b. Requirement Part 5.3 of the Civil Aviation Requirements for Airworthiness 2024.

5. CONTACT INFORMATION

Director General Civil Aviation
Guyana Civil Aviation Authority
Lot 1 Middleton & Craig Street,
Campbellville,
Georgetown, Guyana
TEL: (592) 225 6822
FAX: (592) 225 6800
E-mail: director-general@civilaviation.gy

OR

Director Aviation Safety & Security Regulation
E-mail: dasr@civilaviation.gy

6. AUDIENCE

This AC is intended for owners, operators and persons intending to import an aircraft or aeronautical product for use in Guyana, Type Certificate holders, and the civil aviation authority (CAA) of the State of Design. It covers first of type aircraft, variants and aeronautical products requiring GCAA type acceptance.

7. CANCELLATION

This Advisory Circular (GCAA AC/AIR/014) cancels and replaces a previously issued Advisory Circular (GCAA AC/AIR-014) relating to the Disposition of Scrap Aircraft Parts & Materials.

8. CHANGES

To provide guidance with newly promulgated Regulations and Requirements.

9. FORM TO BE USED

The application is made in writing by the Type Certificate holder through the CAA of the State of Design.

10. PROCEDURES

10.1. Scope and Acceptance Policy

The GCAA evaluates the approved type design data and operating capability of the aircraft or aeronautical product before granting acceptance. The GCAA accepts the airworthiness codes of the Federal Aviation Administration (FAA), United Kingdom Civil Aviation Authority (UKCAA), Department of Transport Canada (DOT Canada) and European Union Aviation Safety Agency (EASA). Type Certificates issued by those authorities are generally considered for acceptance. Certificates issued by other CAAs using those airworthiness codes may also be considered. Acceptance remains subject to satisfactory evaluation by the GCAA.

10.2. Before Importation

The operator or prospective importer should establish whether the GCAA has already issued a Letter of Acceptance for Type Certificate covering the proposed product or variant. The operator or importer should ensure that the applicable Letter of Acceptance for Type Certificate has been issued before importing the aeronautical product.

10.3. Written Application and Responsibilities

a. For a first of type aircraft, variant or aeronautical product, the operator shall ensure that the Type Certificate holder submits a written application to the GCAA through the CAA of the State of Design. The operator is responsible for coordinating with the Type Certificate holder so that the required information reaches the GCAA.

b. The operator should provide a letter of intent signed by its Accountable Manager identifying the product and the intended operation. It should identify the applicable Type Certificate Data Sheet and its current issue or revision status, including the acceptance status with the relevant FAA, UKCAA, DOT Canada or EASA authorities.

10.4. Supporting Documents

The Type Certificate holder shall provide the documents and information required by Requirement 5.3.1 of the Civil Aviation Requirements for Airworthiness 2024. Documents that depend on the product, design or intended operation should be identified accordingly, with an explanation where not applicable and includes:

1) Type Certificate (TC);
2) Type Certificate Data Sheet (TCDS), identifying the applicable model or variant and issue or revision status;
3) Compliance document or compliance matrix and certification summary;
4) Supplemental Type Certificate(s), where applicable, including those covering design changes to the product to be imported;
5) Approved Aircraft Flight Manual or Rotorcraft Flight Manual, Engine Operating Manual or Propeller Operating Manual, as applicable;
6) Approved Airworthiness Limitations;
7) Structural Repair Manual;
8) Documents demonstrating compliance with special conditions for novel or unusual design features, together with substantiation reports;
9) Documents demonstrating compliance with high intensity radiated field (HIRF) requirements;
10) Noise and engine emission certificates, as applicable;
11) Substantiation reports for an extended diversion time operations (EDTO) capable aircraft or engine, where applicable;
12) Electrical Load Analysis;
13) Details and supporting approval documents for modifications approved at the time of application, including manufacturer approved modifications;
14) Harmonisation;
15) Where the TCDS records deviations, the applicant must provide the supporting basis for those deviations and substantiating documents supporting Equivalent Level of Safety Findings and Exemptions;
16) Access to all necessary documents for continued airworthiness support; and
17) Any other information or documents requested by GCAA following its review.

10.5. Continued Airworthiness Document Access

The Type Certificate holder or manufacturer should provide the access credentials needed by GCAA to obtain continued airworthiness documents.

10.6. Approval and Issue of the Acceptance Letter

Upon the applicant meeting all requirements and approval being granted, the GCAA will issue the official letter to the operator, with copies transmitted to the Type Certificate holder and the CAA of the State of Design. The operator should check that the letter covers the product and variant proposed for importation.

10.7. Relationship to Other Approvals

Where a product incorporates a major change in type design, the STC provisions in Requirement 5.3.2 and the applicable modification requirements in 5.7.4 of the Civil Aviation Requirements for Airworthiness 2024 must also be addressed. Inclusion of an STC in the type acceptance submission does not remove any applicable requirement for approval of its installation on an individual aircraft.

Approved by:

Lt. Col (Ret'd) Egbert Field, A.A
Director General of Civil Aviation
Guyana Civil Aviation Authority