



LICENSING AND TECHNICAL RECORDS  
 APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

(Initial, Additional Privileges, Renewal, Foreign Validation or Conversion) This form must be completed in **dark blue or black indelible ink or typed**, using **BLOCK CAPITALS**. Complete the appropriate sections only and place a "Tick" in the applicable boxes (☑) as required.

1. GENERAL

Initial Application     Additional Privileges(s)     Renewal     Foreign Validation     Conversion

2. PERSONAL DETAILS

Note: Provide full names as they appear on Birth Certificate or National Identification (ID Card or Passport).

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_ Email: \_\_\_\_\_

Name of Employer/Training Institution: \_\_\_\_\_ Telephone: \_\_\_\_\_

Work Site Address: \_\_\_\_\_

Position Title: \_\_\_\_\_ Date Employed (d-m-y): \_\_\_\_\_

3. INITIAL OR ADDITIONAL PRIVILEGES *(not applicable for renewal or validation)*

Category:  M     M1     M2     R     R1     R2     E     E1     E2     RPAS

Type: \_\_\_\_\_  Other: \_\_\_\_\_

\_\_\_\_\_

Licence No.: (for additional privileges) \_\_\_\_\_ Expiry Date (d-m-y): \_\_\_\_\_

4. RENEWAL *(not applicable for initial or additional privileges)*

Licence No: \_\_\_\_\_ Expiry Date (d-m-y): \_\_\_\_\_

Category:  M     M1     M2     R     R1     R2     E     E1     E2     RPAS

Type Rating(s) (Manufacturer/Model): \_\_\_\_\_

(a) Have you exercised any one or more of the privileges of the above licence in accordance with the Civil Aviation (Personnel Licensing) Regulations (currently in force)?     No     Yes    If yes, date of last certification (d-m-y): \_\_\_\_\_

OR

(b) Have you exercised similar privileges using a foreign licence?     No     Yes

If yes, date of last certification (d-m-y): \_\_\_\_\_ and complete Block 5 below.

5. FOREIGN LICENCE INFORMATION

Name of Issuing Authority: \_\_\_\_\_

Licence No.: \_\_\_\_\_ Date of Issue (d-m-y) \_\_\_\_\_ Expiry Date (d-m-y): \_\_\_\_\_

Ratings/Privileges: \_\_\_\_\_



LICENSING AND TECHNICAL RECORDS  
 APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

6. TRAINING INFORMATION *(not required for Renewal)*

Initial     
  Recurrent     
  Type     
  Other Privilege(s)

Give details below of the training course(s) completed, as appropriate (courses must meet the requirements of, or approved by, the GCAA).

TYPE OF TRAINING	TRAINING INSTITUTION AND ADDRESS	PERIOD (insert dates)		CONFIRMATION (NAME, LIC #, STAMP, SIGNATURE)
		FROM	TO	

7. EXPERIENCE

Initial   
  Additional Privilege(s) – (for Initial or Additional Privileges summarise and include additional worksheets and/or AME Log, as necessary)

Renewal – (for Renewal summarise experience obtained since last application only).

AIRCRAFT TYPE	DUTIES AND FUNCTIONS (PRECISE NATURE OF WORK)	PERIOD (insert dates)		CONFIRMATION (NAME, LIC #, STAMP, SIGNATURE)
		FROM	TO	



LICENSING AND TECHNICAL RECORDS  
APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

AIRCRAFT TYPE	DUTIES AND FUNCTIONS (PRECISE NATURE OF WORK)	PERIOD (insert dates)		CONFIRMATION (NAME, LIC #, STAMP, SIGNATURE)
		FROM	TO	



LICENSING AND TECHNICAL RECORDS  
APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

AIRCRAFT TYPE	DUTIES AND FUNCTIONS (PRECISE NATURE OF WORK)	PERIOD (insert dates)		CONFIRMATION (NAME, LIC #, STAMP, SIGNATURE)
		FROM	TO	
<ul style="list-style-type: none"><li>The following certification statement applies to the above confirmation signature(s): <i>"I hereby certify that the person whose signature appears below (Section 8) has the skill, work experience and training (Section 6 and 7), specified for the holder of/applicant for an AMEL, that the information given is correct to the best of my knowledge"</i>.</li></ul>				



LICENSING AND TECHNICAL RECORDS  
APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

8. DECLARATION

- (a) I am conversant with the Guyana Civil Aviation Regulations (currently in force), requirements and recommendations appropriate to the holder of a Guyana Aircraft Maintenance Engineer's Licence –  Yes  No
- (b) I have paid the applicable fee of \_\_\_\_\_ in accordance with the GCAA Schedule of Fees and Charges, and I agree to be responsible for the payment of the said fee and other charges relating to this application.
- (c) All applicable documents (i.e.: original course certificates, certified AME Logbook, worksheets) are included in this application.
- (d) *"I hereby declare that all the particulars given in this form are true in every respect and that I do not use any controlled substances (drugs, such as, marijuana or cocaine), nor do I have any intention of doing so".*

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Date (d-m-y)

9. GCAA USE ONLY

Application Received (d-m-y): \_\_\_\_\_

Fees Paid: \_\_\_\_\_

Receipt No.: \_\_\_\_\_

Fee Received By: \_\_\_\_\_

Approved  Disapproved (Reason if disapproved) \_\_\_\_\_

(Remarks):

\_\_\_\_\_  
\_\_\_\_\_

AWI Signature and No.: \_\_\_\_\_

Date (d-m-y): \_\_\_\_\_



LICENSING AND TECHNICAL RECORDS  
 APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

GCAA USE ONLY

\_\_\_\_\_ please prepare  Licence  Certificate of Validity for Mr./Ms. \_\_\_\_\_

AMEL No.: \_\_\_\_\_ as follows:

Date of Birth: \_\_\_\_\_ Address: \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Limitation(s): \_\_\_\_\_

Type Ratings  Current (See Record Sheet)  New Endorsement(s) (See below)

AIRFRAMES	ENGINES	AVIONICS

\_\_\_\_\_

PEL Officer's Name

\_\_\_\_\_

PEL Officer's Signature

\_\_\_\_\_

Date

Certificate Prepared By:	Records Updated
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name                                  Signature                                  Date	

_____ please see Licence and/or Certificate of Validity for Mr./Ms. _____	Certificate of Validity Signed By:		
	_____ meant for your approval/signature.	_____	_____
	Name	Signature	Date



LICENSING AND TECHNICAL RECORDS  
APPLICATION FOR AIRCRAFT MAINTENANCE ENGINEER'S LICENCE

## APPLICATION INSTRUCTIONS

**Important – Please note that the holder of a licence who applies for a renewal must satisfy all applicable requirements laid down in the current Personnel Licensing Regulations and Requirements.**

The form must be completed in dark blue or black indelible ink or typed, using **BLOCK CAPITALS**.

### Section 1 – GENERAL

Tick appropriate box for application sought.

### Section 2 – PERSONAL DETAILS

Full names should be inserted as they appear on Birth Certificate or National Identification (ID or Passport).

The permanent mailing address you provide will be the address stated on the issued Licence and/or Certificate of Validity. Do not give a Club, School, Hotel or similar address as your permanent mailing address unless it is your permanent residence.

For employment information, please enter details of your current employer.

### Section 3 - INITIAL OR ADDITIONAL PRIVILEGES *(not applicable for renewal or validation)*

Please enter the details of the Licence/Ratings sought.

### Section 4 - RENEWAL *(not applicable for initial or additional privileges)*

Please enter the details of the renewal sought.

### Section 5 - FOREIGN LICENCE INFORMATION

Please provide information stated on your foreign licence.

### Section 6 - TRAINING INFORMATION *(not required for Renewal)*

Give, as appropriate, details of the training course(s) completed (courses must meet the requirements of, or approved by, the GCAA).

### Section 7 – EXPERIENCE

This section must show that sufficient recent experience has been gained for the licence/rating(s) sought on each aircraft type. All experience submitted should include details of the duties and functions (precise nature of work).

### Section 8 – DECLARATION

This section must be completed by the applicant after reviewing all the information entered on the application form.