



VACANCY ANNOUNCEMENT

Suitably qualified persons are invited to apply for the position of **Aviation Security Inspector-Trainee** within the Aviation Security Department.

ROLE

To maintain efficient and effective surveillance of the security systems implemented to protect aircraft, facilities, passengers and crew, both at the aerodromes and in flight, from acts of unlawful interference, thereby enhancing the safety of the aviation community and the travelling public, while ensuring compliance with international standards and recommended practices and with the Guyana Civil Aviation Regulations.

REQUIRED QUALIFICATIONS

- Holder of a First Degree, from an accredited institution, in Business Administration, Public Administration, Management, or a Security discipline.

OR

- A Diploma or Certificate in Supervisory Management, Public Administration, or an equivalent post-secondary qualification; and
- A minimum of eight (8) years' experience in airline operations, with at least three (3) years at supervisory level or higher.

SPECIFIC KNOWLEDGE REQUIRED

- Training in Aviation Security a decided asset.
- Working knowledge of Airport/Airline operations.
- Familiarity with auditing procedures.
- Sound knowledge of report writing.

SPECIALIZED SKILLS/ATTRIBUTES

- Excellent human relations skills
- Sound analytical skills
- Sound administrative skills
- Ability to communicate effectively, both orally and in writing
- Ability to apply sound reasoning and display good judgement at all times
- Proficiency in the use of computers and the MS Office Suite

WORKING HOURS

- Monday to Thursday 8:00 a.m. – 4:30 p.m.
- Friday 8:00 a.m. – 3:30 p.m.

(May be required to work outside of these days/hours when necessary to meet deadlines or when urgent and unexpected issues so demand).

Please note that the deadline for applications is **Monday 14th November 2022**.

Please send your Application and CV to the Human Resources Manager via email vacancy@gcaa-gy.org

The code **Aviation Security Inspector - Trainee** must appear in the subject line of the email.

NB: Only shortlisted applicants will be contacted.