Date: DD/MM/YY

 Lt. Col. (Ret’d) Egbert Field, A.A. Director-General Guyana Civil Aviation Authority 73 High Street Kingston Georgetown.

Dear Director General,

I ……………………............................of.…………………………………………………………………………………………………………..

 (insert company name, if applicable)

In accordance with the Guyana Civil Aviation Authority Directive No: GCAA/ASR/DIR/2017-01, seek formal permission to utilize a UAV within Guyana’s airspace. For the purpose of ……………………………………………………………. in a safe and responsible manner within the confines of the Directive or any other Law or Regulations in place.

Sincerely,

……………………

Name

 .

|  |  |
| --- | --- |
| Email Address | dronesunit@gcaa-gy.org |
|  |  |
| DG's Address | Lt. Col (Ret'd) Egbert Field |
|  | Director General |
|  | Guyana Civil Aviation Authority |
|  | 73 High Street Kingston |
|  | Georgetown |
|  |  |
| Drones Unit Tel # | 227-8111 Ext 264 |
| Website | [www.gcaa-gy.org](http://www.gcaa-gy.org/) |

**UAV Application Checklist**

**Letter of Request addressed to the Director General**

**Copy of Identification:**

* **National ID Card (for local applicants)**
* **Passport Bio Data Page (foreign applicants)**

 **Completed UAV Information Sheet**