



GUYANA CIVIL AVIATION AUTHORITY
AVIATION SAFETY AND SECURITY DIRECTORATE

Form#: GCAA/OPS/2500

Origin: Flight Operations

APPLICATION FOR FOREIGN OPERATIONS SPECIFICATIONS

Registered Company Name : _____
Trading Name (if different) : _____
Head Office Address : _____

Postcode/Zipcode : _____ Country : _____
Contact Names : _____ Position : _____
: _____ Telephone : _____
Email Address : _____

TYPE OF OPERATIONS PROPOSED: (Please tick [☒] as appropriate)

- | | | |
|--|--|--|
| ☐ Scheduled Passenger | ☐ Scheduled Cargo | ☐ Scheduled Passenger & Cargo |
| ☐ Unscheduled Passenger | ☐ Unscheduled Cargo | ☐ Unscheduled Passenger & Cargo |

PROPOSED DESTINATION AERODROME(S) IN GUYANA: (Please tick [☒] as appropriate)

- | | | |
|--|--|---------------------------------------|
| ☐ Cheddi Jagan International Airport (SYCJ) | ☐ Ogle Airport (SYEC) | ☐ Other: _____ |
|--|--|---------------------------------------|

Other : _____

Station Manager Guyana : _____
Guyana Home Address : _____

Postcode/Zipcode : _____
Other : _____ Telephone : _____
Email Address : _____

REGULATORY AUTHORITY FOR AIRLINE CERTIFICATION (OR EQUIVALENT):

Name Of The Authority : _____

Address : _____

Postcode/Zipcode : _____ Country : _____

OFFICER RESPONSIBLE FOR OPERATION:

Names : _____ Position : _____

: _____ Telephone : _____

Email Address : _____

REGULATORY AUTHORITY OF AIRCRAFT STATE OF REGISTRATION:

Name Of The Authority : _____

Address : _____

Postcode/Zipcode : _____ Country : _____

OFFICER RESPONSIBLE FOR OPERATION:

Names : _____ Position : _____

: _____ Telephone : _____

Email Address : _____

FLIGHT CREW LICENCES: (Category and country of issue – crew names not required)

ROUTE MANUAL USED: (e.g. Jeppesen, LIDO, etc.)

HEAD OFFICE CONTACT FOR OPERATIONAL AND SAFETY MATTERS:

Names : _____ **Position** : _____
: _____ **Telephone** : _____
Email Address : _____

HEAD OFFICE CONTACT FOR AIRWORTHINESS MATTERS:

Names : _____ **Position** : _____
: _____ **Telephone** : _____
Email Address : _____

HANDLING AGENT (Airline or agency providing apron and turnaround services):

Company Name : _____
Contact Names : _____ **Position** : _____
: _____ **Telephone** : _____
Email Address : _____

ENGINEERING AND MAINTENANCE PROVIDER:

Company Name : _____
Contact Names : _____ **Position** : _____
: _____ **Telephone** : _____
Email Address : _____

PROPOSED AIRCRAFT:

Please copy and complete for additional aircraft types.

Manufacturer : _____
Type / Model : _____
Engine Type : _____
Noise Certification: ICAO Annex 16, Volume 1, Chapter 2 ☐ 3 ☐ 4 ☐ 5 ☐ _____
Other ☐

RVSM Approval: ☐ YES ☐ NO

(If approved, please provide a copy of the aircraft approval certificate issued by your regulatory authority)

Mandatory Aircraft Equipment for Operations in Guyana Territory:

Is this aircraft fitted with EGPWS equipment? ☐ YES ☐ NO

Manufactured By : _____ **Model** : _____

Is this aircraft fitted with ACAS II or TCAS II? ☐ YES ☐ NO

Manufactured By : _____ **Model** : _____

ADDRESS FOR CORRESPONDENCE:

Director General
Guyana Civil Aviation Authority
73 High Street Kingston,
Georgetown, Guyana

Telephone : 592 225 6822
Fax : 592 225 6800
Email Address : director-general@civilaviation.gy

The undersigned applies for the issue of an Air Operator's Certificate pursuant to the Guyana Aviation Requirements Part 10 and certifies that the facts in this application are true and that copies of any documents attached to the application are true copies.

Name : _____ **Position** : _____

Signature : _____ **Date** : _____

To be completed by the approved person who holds responsibility for Air Operator's Certificate matters for the Company – e.g. Company Director of Operations.

SUMMARY OF REQUIRED DOCUMENTATION

1. A copy of a valid Air Operator Certificate or equivalent document issued by the foreign authority,
2. A copy of the Operations Specifications or equivalent document issued by the foreign authority,
3. A copy of the lease agreement for wet or dry leased aircraft used by the foreign air operator which is not registered by the foreign authority,
4. A copy of that part of the maintenance schedule describing maintenance checks that are required to be performed in Guyana approved by the foreign authority,
5. In the case of a foreign air operator presently operating in Guyana under existing provisions, a copy of the approval document for the Approved Maintenance Organization issued by the foreign authority for conducting servicing and maintenance appropriate to item (4) above, will be acceptable,
6. A copy of the Maintenance Contract between the Foreign Air Carrier and the Approved Maintenance Organization, where the maintenance under (4) will be carried out by the Approved Maintenance Organization approved by the Foreign Authority,
7. A proposed Airline Security Programme for the foreign air operator which meets the requirements of the Guyana Civil Aviation (Security) Regulations 2025, for the acceptance and subsequent approval by the Authority,
8. A sample of an Operational Flight Plan/Release (or equivalent document) appropriate to each aircraft type to be operated, for the longest proposed route or route sector, terminating in Guyana,
9. The Dangerous Goods Programme (or equivalent document) that is approved by the foreign authority that meets the requirements of the GCAA,
10. Evidence that the operator meets the applicable requirements: Part 5 (Requirements for Airworthiness), Part 7 (Requirements for Instruments and Equipment), Part 8 (Requirements for Operations) and Part 10 (Requirements for Commercial Air Transport by Foreign Carriers), currently in force,
11. GCAA Form: OPS/2500: Application for Foreign Operations Specifications.
12. GCAA Form: OPS/2501: Foreign Operations Specifications,
13. Proposed aircraft compatible with route and airspace requirements,
14. Aircraft communications, navigation, transponder, and altitude reporting equipment adequate for the proposed routes,
15. Type and class of flight crew certificates issued by State of Registry of aircraft should meet ICAO requirements,
16. Flight crew must be ICAO English Level 4 or above,
17. A copy of the Operations Manual and its parts, if separate,
18. A copy of a Certificate of Registration for each aircraft to be operated by the foreign air operator in Guyana,
19. A copy of a valid Certificate of Airworthiness for each aircraft intended to be operated by the foreign air operator in Guyana,
20. A copy of the approval page for the Minimum Equipment List for each aircraft type intended to be operated by the foreign air operator in Guyana,
21. A copy of aircraft insurance,
22. Form No. 4101A: Scheduled Operations or Form No. 4102A: Non-scheduled/ Charter Operations
23. Form Nos. 4110, 4111 and 4112: Financial Requirement Forms
24. Form 4018, Director Personal History.
25. An Economic License under the Guyana Civil Aviation Economic Regulations
26. Proof of establishment of a Bond with the Ministry of Public Works (Guyana), Guyana Revenue Authority, and the Cheddi Jagan International Airport, as applicable
27. A copy of the Compliance Letter from the Guyana Revenue Authority
28. A copy of designation (license, authorization, approval, or permit) of the Foreign Air Carrier by the State of Operator or Registry under an existing Air Services Agreement to perform the proposed service, and
29. Receipt of payment to the GCAA for the application and issuance of the FOS

Note: The GCAA may seek confirmation from the regulatory authority of the State of the Operator that appropriate ongoing surveillance is being conducted of the airworthiness, maintenance procedures, and operations of the applicant company.