

**THE CIVIL AVIATION (EMERGENCY)
REGULATIONS**

FOR

**MAINTAINING SAFE MEASURES AND
PRACTICES**

AT

**AIRPORTS AND ON AIRCRAFT DURING A
PUBLIC HEALTH PANDEMIC**

JULY 13, 2020

REGULATIONS

MADE UNDER THE CIVIL AVIATION ACT 2018

(ACT NO. 21 OF 2018)

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THE COOPERATIVE REPUBLIC OF GUYANA

REGULATIONS MADE UNDER

**THE CIVIL AVIATION ACT OF 2018
(ACT NO. 21 OF 2018)**

Made by the Authority under the Civil Aviation Act 2018

**Civil Aviation Regulations
for**

**Maintaining Safe Measures and Practices at Airports and on Aircraft during a Public
Health Pandemic in accordance with Public Health Ordinance (1934)**

Citation

1.

Citation

These Regulations may be cited as “Healthy-Safety Measures and Practices at Airports and on Aircraft during a Public Health Pandemic public health pandemic.

Part I - Interpretation

2.

Interpretation

(1) The purpose of these regulations is: -

(a) to provide safe and effective measures for a healthy aviation environment and to prevent the continuous spread of the Novel 2019 Coronavirus Disease (COVID-19) and other communicable diseases.

(b) to clearly outline the roles and responsibilities for Airport Operators, Aircraft Operators, and other agencies and stakeholders at the airports.

(2) For the purpose of these Regulations, the definitions are: -

“*air operator*” means any person, organization or enterprise who or which holds an air operator certificate and undertakes to engage in, domestic or international, commercial air transport, whether directly or indirectly or by a lease or any other arrangement;

“*airport*” means any defined area of land or water intended or designated to be used either wholly or partly for purposes of the landing, departure, movement and servicing of aircraft,

and includes any buildings, installations and equipment on or adjacent to such area and used for such or related purposes; and lawfully recognized as an airport;

“*air traffic control tower*” means the facility established to provide air traffic control services for airport traffic.

“*authority*” means the Guyana Civil Aviation Authority established under the Civil Aviation Act, 2018;”

“*baggage*” means personal property of passengers or crew carried on an aircraft by agreement with the operator.

“*cargo*” means any property carried on an aircraft other than mail, stores and accompanied or mishandled baggage.

“*carry-on baggage*” means luggage and personal belongings to which a person will have access while on board an aircraft;

“*catering supplies*” means food, beverages, other dry stores and associated equipment used on board an aircraft;

“*checked baggage*” means luggage and personal belongings accepted for transportation by an aircraft operator and to which a person will not have access while on board an aircraft;

“*crew member*” means a person assigned by an operator to duty on an aircraft during a flight duty period.

“*disease*” means an illness or medical condition, irrespective of origin or source, that presents or could present significant harm to humans;

“*disembarkation*” means the leaving of an aircraft after a landing, except by crew or passengers continuing on the next stage of the same through-flight.

“*disinfection*” means the procedure whereby sanitization measures are taken to control or kill infectious agents on a human or animal body surface or in or on baggage, cargo, containers, conveyances, goods and postal parcels by direct exposure to chemical or physical agents;

“*flight crew member*” means a licensed crew member charged with duties essential to the operation of an aircraft during a flight duty period.

“*goods*” means personal belongings, baggage, cargo, mail, article, thing or conveyance that may be taken or placed on board an aircraft or taken into a restricted area;

“*international airport*” means any airport designated in Guyana as an airport of entry and departure for international air traffic, where the formalities incident to customs, immigration, public health, animal and plant quarantine and similar procedures are carried out.

“*isolation*” means separation of suspected, infected, or contaminated persons or affected baggage, containers, conveyances, goods or postal parcels from others in such a manner as to prevent the spread of infection or contamination.

“*Pilot-in-Command*” means the pilot responsible for the operation and safety of the aircraft during flight time.

“*public health risk*” means a likelihood of an event that may affect adversely the health of human populations, with an emphasis on one which may spread internationally or may present a serious and direct danger.

“*quarantine*” means the restriction of activities and/or separation from others of suspect persons who are not ill or of suspect baggage, containers, conveyances or goods in such a manner as to prevent the possible spread of infection or contamination.

“*travel document*” means a passport or other official document of identity issued by a State or organization, which may be used by the rightful holder for international travel.

Applicability

3.

- (3) These Regulations shall apply to –
- (a) Airport operators
 - (b) Aircraft operators
 - (c) Airport tenants
 - (d) Airport personnel
 - (e) Aircraft or airline personnel
 - (f) Handling service providers
 - (g) Security service providers
 - (h) Security personnel
 - (i) Airline caterers
 - (j) Passengers

(k) Members of the public

(4) Nothing in this regulation shall be construed as assuming, conferring or delegating any authority held by the Ministry of Public Health under any Act or relevant legislation to the Guyana Civil Aviation Authority.

(5) These regulations come into effect on July 1, 2020 and will be enforced for a duration of ninety (90) days; and which will be reviewed at the end on September 30, 2020.

PART II – ROLES AND RESPONSIBILITIES

Guyana Civil Aviation Authority

4.

(1) Ensure the availability, continuity and sustainability of air transport services during and post COVID-19 Pandemic while maintaining safe practices.

(2) Coordinate and facilitate the implementation of health and non-health measures to protect the airport environment and health of travelers, staff and the general public as well as to mitigate the spread of COVID-19 and other communicable diseases through air travel.

(3) The GCAA shall submit appropriate flight request and relevant technical information to the National COVID-19 Task Force (NCTF) while collaborating and coordinating with the Ministry of Public Health on public awareness and measures which must be taken by the travelling public as preventative measures for COVID-19.

(4) The GCAA shall promulgate relevant information from the National COVID-19 Task Force and to stakeholders in the aviation sector.

(5) Conduct regulatory oversight and surveillance to ensure that safety measures to mitigate the spread of COVID-19 are implemented, managed and maintained by the relevant stakeholders.

Air Traffic Control and Air Navigation Services

5.

(1) Air Traffic Control shall report to the airport operator, port health authority and the aircraft operator or its representative on the ground, all information received from an aircraft regarding one or more suspected cases of COVID-19 or communicable disease of a public health risk in order to facilitate port health's response upon the aircraft's arrival.

- (2) The Air Navigation Services shall ensure that the Aeronautical Information Publication (AIP) is updated to reflect the most current health-related legal requirements, the Pilot-In-Command (PIC) is required to adhere to.
- (3) Air Traffic Control, in collaboration with the airport operator, shall notify the PIC on the designated parking position; or whether to park the aircraft on the apron away from the air bridge or at a designated air bridge to facilitate port health response and assessment.

Port Health - Ministry of Public Health

6.

The Port Health - Under the Public Health Ordinance (1934) and the International Health Regulations (2005), Ministry of Public Health shall be responsible for:

- (1) Developing, introducing, and promulgating safe hygiene practices and control measures to safeguard against the spread of COVID-19 and other disease of international concern.
- (2) Collaborating with the GCAA and all aviation stakeholders in order to provide support and technical advice on any additional, new or amended public health measures and requirements.
- (3) Establishing the operating and emergency procedures to be followed by all response agencies, healthcare workers and other airport or airline personnel when attending to a suspected case of COVID-19; or when there is a health-related emergency at the airport or on an aircraft.
- (4) Responding expediently to evaluate and process passengers who may be a suspected COVID-19 case or suspect; (or any other disease of international concern).
- (5) Providing adequate facilities to isolate and evaluate or conduct focused health assessment of suspected case of COVID-19 (or any other disease deemed of international concern).
- (6) Ensuring that adequate resources are readily available to identify, isolate, treat, transport and quarantine passengers who are suspected cases of COVID-19 (or any other disease of international concern).
- (7) Providing guidelines on the types of disinfection and sanitization liquids and chemicals and other methods which can be used or applied in the aviation sector to sanitize aircraft cabin, aircraft hold, cargo, baggage, goods, catering supplies, luggage, and the airport environment.

Airport Operators

7.

- (1) Airport Operators are responsible for ensuring that the airport environment including all public and restricted areas of the terminal and ancillary facilities are kept safe and hygienic through appropriate measures and practices to safeguard against the spread of COVID-19 and any other communicable diseases.
- (2) Airport Operators shall collaborate with the Airline Operators to schedule flights to avoid over-crowding of the airport's facilities including check-in areas, Port Health evaluation areas, screening checkpoints, baggage handling, departure lounge, and Immigration and Customs areas.
- (3) Airport operators shall identify and appoint a coordinator to ensure the uniform application of safe and hygiene practices by airport tenants, users, airport personnel, and other businesses providing services at the airport. This coordinator shall also maintain direct contact with the Airline Operators and Port Health to collaborate on safety measures.
- (4) Airport Operators shall ensure that all staff are sensitized on the prevention and spread of the COVID-19 virus. Any updates or new guidelines issued by the GCAA or the Ministry of Public Health shall be communicated to all staff.
- (5) Airport Operators shall ensure that all staff are equipped with the following:
 - (a) Appropriate face masks (including medical or approved masks)
 - (b) Face shields or eye protection
 - (c) Hand gloves to use when necessary
 - (d) Hand sanitizers
 - (e) Disinfectants, cleaning agents, and wipes
 - (f) Protective clothing (aprons, gowns) to use when necessary
- (6) Airport Operators shall carry out regular inspections as part of their internal quality control system, to ensure all safety, security and COVID-19 measures are implemented and working effectively.

PART III – EFFECTIVE IMPLEMENTATION OF SAFETY MEASURES

Processing of Check-in Passengers

8.

- (1) Airport Operators shall implement signage and floor markings to promote social distancing at least six (6) feet apart while standing in the check-in areas, immigration area, security

checkpoints, departure lounge, boarding gates, arrival areas, immigrations areas and customs areas and any other applicable areas, as necessary.

- (2) Congregating and crowding shall not be allowed outside the check-in areas. This shall be controlled by security personnel stationed at the entrance of the terminal building; appropriate signage shall be prominently displayed in this area to advise against congregating.
- (3) Persons or drivers dropping off passengers at the check-in area shall not be allowed to congregate or encumber this area; Airport Security may direct all drivers and persons who are not travelling to an alternative waiting area or to the Airport's Parking Lot.
- (4) Airport Operators, in collaboration with Port Health, shall setup a booth prior to entering the check-in area or establish a similar arrangement to conduct temperature testing of passengers, airport and airline personnel, and visitors. Stanchions shall be erected to cordon this area and to guide the process.
- (5) In accordance with sub-regulations (4), Port Health shall use non-contact temperature testing devices at the entrance of the check-in area to conduct testing. A record of each passenger's temperature shall be kept by Port Health.
- (6) Subject to sub-regulations (5), passengers whose temperatures are below 37.5C (99.5F) will be allowed to enter the check-in area and the airport terminal. Passengers (and staff) with temperatures above 37.5C (99.5F) shall be rechecked in 30 minutes and if recorded in the normal range shall be cleared for travel. All persons with above normal temperature shall be further evaluated by Port Health and appropriate treatment or referral shall be provided.
- (7) Subject to sub-regulations (6), passengers who have not been cleared by Port Health shall be advised not to travel. The aircraft operator shall be informed immediately that the passenger(s) was advised not to travel due to Port Health's evaluation.
- (8) Hand sanitization stations or wash sinks shall be placed in the vicinity of the main entrances including the check-in area for passengers and persons who are accessing the check-in area to wash their hands.
- (9) All persons entering the check-in area, or any part of the terminal building shall sanitize their hands with hand sanitizer (70% alcohol-based); or alternatively, wash their hands with soap and water.

- (10) All persons are required to wear an appropriate face mask (including medical or approved mask) when entering the airport or is within any area of the airport terminal.
- (11) Airport Security, Airline personnel, Immigration Officials, Port Health Officers, Customs, Police or CANU shall require persons to remove their face masks briefly for identification and verification purposes.
- (12) Security personnel carrying out duties throughout the airport shall ensure that passengers, airline personnel and airport personnel maintain a social distance of six (6) feet in the check-in area, departure lounge, boarding area or gates and at the air bridges.
- (13) Airport Operators may consider affixing or erecting plastic screens or Perspex (Plexiglas) shields on the airline check-in counters and Port Health counters to protect airline and Port Health personnel.
- (14) Subject to sub-regulations (3), (9) and (10) in this section, persons failing to adhere to these regulations are deemed to be in non-compliance and shall be liable to pay a fine of not more than G\$50,000 upon summary conviction.

Security Checkpoint Operation

9.

- (1) Airport Security Personnel who are screening passengers and their baggage shall wear an appropriate face masks and latex gloves and shall have the following items accessible:
 - (a) Hand sanitizers
 - (b) Disinfectant sprays
 - (c) Appropriate face masks (including medical or approved masks)
 - (d) Face shield
 - (e) Disposable hand gloves
 - (f) Protective clothing (aprons, gowns) to use when necessary
- (2) Passengers and any other person entering the main security checkpoint shall be asked by Security Personnel, Police (CID), or CANU to remove their face masks for identification, validation, and verification purposes.
- (3) Security Personnel shall ask passengers to display their travel documents, specifically the biodata or visa page, the page stamped by Immigration, and the boarding pass when entering the security checkpoint.

- (4) Security personnel shall regularly ensure that passengers are queued orderly at the security checkpoints, VIP Security checkpoints, and that a social distance of six (6) feet is always maintained.
- (5) Subject to sub-regulations (4), passengers shall be reminded verbally, via a public address system or via appropriate signage prominently displayed at the security checkpoint to maintain their social distance requirement.
- (6) Security personnel shall also remain at least six (6) feet from other individuals, including passengers and other security personnel or screeners to the extent practicable.
- (7) Passengers queued for screening at the security checkpoint shall be directed by security personnel to remove items such as cellphones, belts, watches, and other objects from their person which may raise an alarm or require them to subject to additional screening; and reduce the likelihood of conducting a physical pat down.
- (8) Food or food items which are taken through the security checkpoint shall be placed in a plastic bag and screened separately. Bins shall be specifically assigned by the Airport Operator for screening food and food items and shall be cleaned regularly.
- (9) When screening passengers, procedures to minimize pat-downs and direct or hands-on contact shall be considered when deemed necessary.
- (10) Alarms from the Walk-Through Metal Detector (WTMD) shall be resolved by a combination of the following when deemed necessary: questioning the passenger, visual inspection, use of the Hand-Held Metal Detector (HHMD), targeted pat-down and/or use of the ETD testing.
- (11) Areas outlined by the Full Body Scanner shall be resolved by a combination of the following when deemed necessary: questioning the passenger, visual inspection, targeted pat-down and/or use of the ETD machine.
- (12) When using the ETD machines, Security Personnel shall dispose of the swabs and change their gloves immediately after screening a person and their baggage or their accessible property.
- (13) Security personnel shall ensure that gloves are changed immediately after a hand search or targeted pat-down is conducted; or, when a baggage is physically searched as may be necessary based on the situation at hand.

- (14) Hand sanitizers are recognized as a ‘medically necessary’ liquid or gel. Passengers may carry a hand sanitizer (12 ounces) in their hand luggage; however, this shall be removed and screened separately at the screening checkpoint. All other requirements for Liquids, Aerosols and Gels (*LAGs - not more than 3.4 fluid ounces of liquid*) are still enforced.
- (15) Laptops, Personal Electronic Devices (PEDs) and other electronic items shall be divested or removed from hand luggage to be screened separately at the security screening checkpoint.
- (16) Security or airport personnel shall conduct frequent sanitization (with a solution consisting of no less than a 70% alcohol-based content) in the areas as outlined in ***Schedule 2***.
- (17) During their observations, security personnel shall ensure that any person who display signs or symptoms of COVID-19 are reported to Port Heath in a timely manner.
- (18) Security personnel shall change gloves after each screening rotation, approximately every 30 – 40 minutes, at the security checkpoint.
- (19) Airport Operators shall ensure that Security Personnel are provided with familiarization training on all the measures stated in the regulations.

Installation of Signage and Appropriate Seating

10.

- (1) Airport Operators, in collaboration with the Ministry of Public Health (MOPH), shall place signage throughout the airport’s terminal to provide:
 - (a) Awareness information on public health measures such as: handwashing, importance of hand sanitizing, the need to wear face masks at all times, social distancing, signs and symptoms of COVID-19, and the need to comply with these measures.
 - (b) Social distancing markers shall be placed on the floors for all areas that requires queuing. The markings shall be at a distance of six (6) feet apart in the areas as follows:
 - 1. Check-in areas
 - 2. Baggage drop-off area
 - 3. Immigration areas (departing and arriving)
 - 4. Port Health Booths
 - 5. Baggage collection areas
 - 6. Customs areas
 - 7. Security screening checkpoints
 - 8. Departure lounge

9. Departure gates
10. Boarding bridges
11. Walkways corridors and ramps

(c) Social distancing markers shall be affixed to the floors (standing passengers) and to the seats in the check-in areas, departure lounge and arrival areas. Every other seat in the airport's sitting areas shall be affixed with an 'X' or marking to discourage or prevent persons sitting closely. Family members travelling together may be seated together but at least one seat apart from others.

Cleaning of the Airport's Public Areas

11.

- (1) Airport Operators shall conduct frequent cleaning and sanitization or disinfection of public areas as outlined in **Schedule 2** and commonly touched surfaces with approved cleaning agents, and where applicable, with a recommended solution as per the schedule; or a solution consisting of no less than a 70% alcohol-based content.
- (2) Additionally, cleaning and disinfection of all other facilities are necessary such as office areas in the terminal, elevators, escalators, baggage carts and other airport equipment utilizing appropriate cleaning agents with effective disinfection properties, or where applicable, with an approved solution as per the Schedule 2; or a solutions consisting of no less than a 70% alcohol-based content.
- (3) Subject to sub-regulations (1) and (2), an Airport COVID-19 Cleaning, Sanitization and Disinfection Control Sheet as outlined in **Schedule 3** shall be used to track or record all cleaning arrangements.
- (4) Subject to sub-regulations (3), the airport operator's cleaning schedules shall be carried out before and after flight operations to ensure frequent and proper disinfection of the airport's terminal building, luggage carts, elevators, escalators, and step rails.
- (5) Airport Operators are to ensure that adequate ventilation and air exchange is available in the public areas of the airport. The ventilation system including air filters shall be subjected to frequent cleaning.
- (6) Airport Operators shall ensure that all airport taxi or taxi services registered with the airport observe safe practices and conduct frequent cleaning and disinfection of their vehicles. Drivers are to also wear an appropriate face mask (including medical or approved mask) when transporting passengers and baggage.

- (7) Airport Operators shall ensure that maintenance staff, porters, taxi drivers and other staff are given sensitization and awareness training on COVID-19 preventative measures and strict health and hygiene practices.

Aircraft Operators

12.

- (1) Aircraft Operators are responsible for ensuring that their operations are conducted safely through the implementation of safe health and hygiene measures to safeguard against the spread of COVID-19 and any other communicable diseases.
- (2) Aircraft Operators shall identify and appoint a coordinator to ensure the uniform application of safe and hygiene practices by airline personnel, contracted handling service providers and security service providers. The coordinator shall also maintain direct contact with Airport Operators and Port Health to collaborate on safety measures.
- (3) Aircraft Operator shall ensure that each passenger, prior to entering the airport terminal to check in for flights, are:
 - (a) wearing an appropriate face mask (including medical or approved masks as referenced to in Schedule 2)
 - (b) subjected to a temperature check and meet Port Health's criteria of less than 37.5C (99.5F) for travel.
 - (c) hand luggage and checked baggage are sanitized prior to entry by applying a solution consisting of no less than a 70% alcohol-based content; or a recommended solution as per Schedule 2.
 - (d) passengers shall be advised of the solution and content used to spray their baggage and personal effects.
 - (e) briefed on any special or specific travel restrictions or requirements.
- (4) Aircraft Operators shall ensure that each passenger wear **or** is provided with an appropriate face mask (including medical or approved mask as referenced to in Schedule 2) when on board the aircraft for the duration of the flight.
- (5) Subject to sub-regulations (4), mask may only be removed for a short time for identification purposes and for eating or drinking, or for taking medication. Face masks may be replaced after four (4) hours or when it becomes wet or soiled.
- (6) Subject to sub-regulations (4) and (5) aircraft operators shall ensure that appropriate face mask (including medical or approved mask) are made available to passenger if the passenger's mask is soiled or not appropriate for travel on board the aircraft.

- (7) Subject to sub-regulations (4), children below the age of two (2) who are travelling with parent(s) or guardian(s) may be exempted from wearing a face mask on board the aircraft except when medically recommended.
- (8) Aircraft Operators shall ensure that all direct employees and contracted personnel (*handling companies, security service providers, groomers, baggage handlers, loaders, porters*) interfacing with passengers and their baggage wear an appropriate face mask (including medical or approved mask) and face shields at all times, and gloves when handling baggage.
- (9) Aircraft Operator shall ensure that direct employees and contracted personnel (*handling companies and security service providers*) maintain a safe distance of three (3) to six (6) feet when interfacing with passengers at the counters for the check-in process and at the boarding gate.
- (10) Aircraft Operators shall ensure that all employees and contracted personnel, particularly, staff interfacing with passengers and baggage are equipped with the following:
- (a) Appropriate face masks (including medical or approved masks)
 - (b) Face shields
 - (c) Latex disposable gloves
 - (d) Hand sanitizers
 - (e) Disinfectant sprays and wipes
 - (f) Protective clothing (aprons, gowns, and coveralls)
- (11) Aircraft Operators in collaboration with the Airport Operator shall ensure that stanchions are placed to ensure control of passenger flow and most importantly that social distancing of six (6) feet is maintained by all passengers while queuing in the check-in area.
- (12) Should an aircraft operator or airport operator detect that passengers or any staff is displaying signs or symptoms of COVID-19 during the check-in or boarding process, he (or she) shall inform Port Heath immediately.
- (13) Aircraft Operators in collaboration with the Airport Operator shall ensure that social distancing markers are affixed to the floors six (6) feet apart in the check-in area to ensure that social distancing is maintained by the travelling public.
- (14) Aircraft Operators shall ensure that workspaces, booths, check-in counters and tables used in their daily operation to process passengers and their baggage are subjected to frequent cleaning or disinfection.

(15) Aircraft Operators, handling companies, and security service providers shall ensure that equipment utilized on apron and ramp including steps and rails of steps, baggage trolleys, and baggage carts are frequently cleaned and sanitized.

(16) Aircraft Operators, handling companies, and security service providers shall ensure that all personnel wear an appropriate face mask (including medical or approved mask) and personal protective clothing; and maintain a safe distance of six (6) feet to the extent practicable when cleaning, grooming and sanitizing the aircraft; and when carryout security related duties on the aircraft.

(17) Aircraft operators are required to provide, without any undue delay, the following data to the Ministry of Public Health or Port Health upon request for contact tracing purposes:

(a) Passenger Identification:

1. Full Name
2. Date of Birth
3. Gender
4. Age
5. Passport number (including issuing authority and expiration date)

(b) Travel details:

1. Seat number
2. Flight details
3. Lay over details (time to the nearest hour)

(c) Contact details

1. Address in the city of arrival
2. Address of permanent residence
3. Functional contact: mobile and email

(18) Aircraft Operators shall ensure that all direct employees and contracted personnel are familiar with the requirements of these regulations.

(19) Subject to sub-regulations (5) in this section, Aircraft Operators failing to adhere to this regulation shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$200,000 upon summary conviction.

(20) Subject to sub-regulations (3), (4), (5), (6), (7), (8) (10), (14), (15) and (16) in this section, Aircraft Operators and any service providers failing to adhere to these regulations shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$200,000 upon summary conviction.

- (21) Subject to sub-regulations (17) in this section, Aircraft Operators failing to adhere to this regulation shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$500,000 upon summary conviction.

Aircraft Operator – Airside Operation

13.

- (1) Aircraft Operators shall ensure that aircraft cabin including seats, trays, trolleys, overhead bins, lavatories, and baggage and cargo holds are properly cleaned and sanitized before each flight.
- (2) Aircraft Operators shall ensure that Cabin Crew wear their face masks (medical or approved masks) and maintain a safe distance of six (6) feet from grooming and handling personnel when the aircraft cabin is being cleaned and sanitized.
- (3) Aircraft Operators shall ensure that, to the extent possible, physical distancing among passengers are maintained. Family members, companions and individuals travelling together as part of the same household can be seated together for the duration of the flight.
- (4) Aircraft Operators shall provide the ‘Passenger Health Information Form’ also known as “*Emergency Disease Screening Tool*” as contained in **Schedule 1** to passengers while on board the aircraft and ensure that the passengers complete the form before their arrival to the airport.
- (5) Subject to sub-regulations (4), each passenger shall provide factual information on the ‘Passenger Health Information Form’ and complete the form correctly for submission to Port Health upon arrival.
- (6) Subject to sub-regulations (4) and (5), passengers presenting or submitting false or non-factual information on the Passenger Health Information Form shall be liable to pay a fine of not more than G\$150,000 upon summary conviction.
- (7) Aircraft Operators shall ensure that any articles or items including incoming baggage and transit baggage, which are in, or have placed in the hold of the aircraft, are sanitized or disinfected.
- (8) Aircraft Operators shall ensure that each checked baggage, once unloaded from the aircraft, are immediately sanitized before being placed in the baggage carousel system at the airport’s arrival terminal.

- (9) Aircraft Operators in collaboration with Airport Operators shall ensure that social distancing of six (6) feet is maintained in the baggage claim area and at the baggage carousel; and that the baggage claim process is carried out expediently to avoid overcrowding of the passengers.
- (10) Aircraft operator shall ensure that all incoming cargo, whether being transported on a passenger aircraft or 'all-cargo' aircraft, are sanitized immediately after it is unloaded from the aircraft.
- (11) Aircraft operator shall ensure that all outgoing cargo, whether being transported on a passenger aircraft or 'all-cargo' aircraft, are sanitized immediately upon its acceptance and before being placed on an aircraft.
- (12) Aircraft operator shall ensure that all personnel handling and loading cargo wear appropriate face mask (including medical or approved masks) and personal protective clothing; and are sanitized upon completion of their duties and functions.
- (13) Subject to sub-regulations (7), (8) and (12), passengers and personnel shall be advised via signage or verbally by aircraft operators, and handling service providers, of the solution and content used to spray their baggage, personal effects and their person.
- (14) Subject to sub-regulations (1), (7), (8), (10), (11) and (12) in this section, a recommended or approved solution as per Schedule 2, or solution consisting of no less than a 70% alcohol-based content may be used for application on surfaces in the aircraft and for sanitizing the aircraft's hold, checked baggage and incoming and outgoing cargo.
- (15) Subject to sub-regulations (1), (7), (8), (10), (11) and (12) in this section, Aircraft Operators failing to adhere to these regulations, shall be liable to pay a fine of not more than G\$350,000 upon summary conviction.
- (16) Subject to sub-regulations (4) in this section, Aircraft Operators failing to adhere to this regulation, shall be liable to pay a fine of not more than G\$200,000 upon summary conviction.

Transporting of Human Remains

14.

- (1) Human remains which may have resulted from COVID-19 as 'cause-of-death' or any other disease of international concern shall not be transported as cargo on an aircraft unless the Ministry of Public Health has approved its import or export.

- (2) Aircraft operators shall ensure that any human remains transported on an aircraft as cargo is placed in a coffin or casket and shall be enclosed in hermetically sealed container.
- (3) Subject to sub-regulations (2), aircraft operators and handling service providers shall ensure that the following documents are submitted to Customs and the Ministry of Public Health prior to transporting human remains:
 - Formal identification of the deceased's remains
 - A death certificate stating cause of death
 - A certificate of embalming
 - Import permit documents
 - A certificate indicating the human remains is secured in a double-body bag, and hermetically sealed coffin or casket.
 - A certificate from the mortuary confirming disinfection of the coffin was conducted.
 - Certificate from the health authority of the state where the death occurred indicating that the death was not due to COVID-19 or any other disease of international concern.
- (4) Aircraft operators and handling service providers shall ensure that the surfaces of the container with human remains are disinfected prior to loading on the aircraft; and after unloading from the aircraft's hold.
- (5) Aircraft operators and handling service providers shall ensure that loaders and other handling personnel follow strict personal hygiene practices and wear an appropriate face mask (including medical or approved masks), gloves, and protective clothing when unloading a container with human remains from the aircraft; and are thoroughly sanitized upon completion of their duties and functions.
- (6) Aircraft operators shall ensure that the aircraft hold used to transport human remains is thoroughly cleaned and decontaminated before any other cargo or baggage is loaded or stored on the aircraft.
- (7) Aircraft operators shall ensure that all ashes or other remains of cremated humans are transported on an aircraft as cargo or checked baggage in a sealed vessel.
- (8) Subject to sub-regulation (7), aircraft operators shall ensure that containers with ashes, or other remains of cremated humans are properly protected against breakage by appropriate cushioning and packaging material; and it is accompanied by a cremation certificate.
- (9) Subject to sub-regulation (6), cleaning and sanitization or disinfection of the aircraft hold shall be carried out with a recommended solution as per the Schedule 2; or a solution consisting of no less than a 70% alcohol-based content.

- (10) Subject to sub-regulations (4), (5) and (6) in this section, aircraft Operators and any handling service providers failing to adhere to these regulations shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$350,000 upon summary conviction.

Flight Crew Procedures – Airborne and on-the-ground

15.

- (1) Flight crew, cabin crew and other relevant personnel shall be given sensitization and awareness training:
- (a) To observe and evaluate passengers on an aircraft and to recognize signs or symptoms which may be associated with COVID-19 or other disease of international concern.
 - (b) To take precautionary measures when dealing with ill passengers who display any signs or symptoms of COVID-19.
 - (c) To use Personal Protective Equipment (PPE) including gloves and medical or approved face mask to prevent and protect one's self against prolonged exposure to the viral threat.
 - (d) Assign the use of one (1) onboard lavatory to the passenger(s) who may display signs and symptoms of COVID-19 to avoid the possible spread of the disease.
 - (e) Be able to decontaminate the onboard utilities should these become contaminated by bodily fluids (saliva, sputum, vomit, blood, urine, feces).
- (2) Flight crew, cabin crew and other personnel who may be experiencing any flu-like symptoms or symptoms associated with COVID-19 shall not assume any duties and responsibilities; and they shall seek medical consultation for the symptoms.
- (3) Flight crew and cabin crew members whether on an originating or in-transit flight, are required to fill out a Crew Member COVID-19 Status Card as outlined in **Schedule 5** and submit it to Port Health upon landing.
- (4) Flight Crew and Cabin Crew shall observe and evaluate passengers to ascertain whether they are displaying symptoms of COVID-19 and to identify whether the passenger may be considered a suspected case.
- (5) Further to sub-regulations (4) in this section, a person or passenger may be considered as a suspected case with COVID-19 or a communicable disease, if they have a fever (temperature above 37.5C (99.5F) or greater) and which may be associated with certain

symptoms such as appearing unwell; persistent coughing; impaired breathing; diarrhea; vomiting; skin rash; bruising or bleeding without previous injury; or, confusion of recent onset.

- (6) Flight crew of an en-route aircraft, upon identifying a suspected case(s) of COVID-19 or a communicable disease, shall prepare and include comprehensive information on the General Declaration form as per **Schedule 6**, and promptly notify Air Traffic Control of the following:
 - a. Aircraft identification.
 - b. Departure aerodrome.
 - c. Destination aerodrome.
 - d. Estimated time of arrival.
 - e. Number of persons on board; and
 - f. Number of suspected case(s) on board; and
 - g. Nature of the public health risk

- (7) Air Traffic Control shall report to the Airport Duty Office and Port Health of the suspected case of COVID-19 or disease of international concern as reported by the flight crew.

- (8) All aircraft shall be equipped with a Universal Precaution Kit (UPK) for flights requiring a cabin crew member. Two (or more) kits are recommended for aircraft with more than 250 passengers.

- (9) Aircraft operators are to use the Universal Precaution Kits to clean any potentially infectious body contents such as blood, urine, vomit, and feces; and to protect the cabin crew members who are assisting potentially infectious cases of suspected communicable disease.

- (10) Subject to sub-regulation (9), the contents of such a Universal Precaution Kit shall include the following or as required by the Ministry of Public Health:
 - (a) Dry powder that can convert small liquid spill into a sterile granulated gel
 - (b) Germicidal disinfectant for surface cleaning
 - (c) Skin wipes
 - (d) Face/ shield or eye protection goggles
 - (e) Gloves (disposable)
 - (f) Protective apron, gowns or coveralls
 - (g) Large absorbent towel
 - (h) Pick-up scoop with scraper
 - (i) Bio-hazard disposal waste bag
 - (j) Instructions on cleaning and disposal

(11) Subject to sub-regulations (1), (3) and (6) in this section, Aircraft Operators failing to adhere to this regulation shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$200,000 upon summary conviction.

(12) Subject to sub-regulations (8), (9), and (10) in this section, Aircraft Operators failing to adhere to these regulations shall be deemed negligence and shall be liable to pay a fine of not more than G\$500,000 upon summary conviction.

Passengers on Board with COVID-19 Symptoms

16.

(1) Subject to regulations 15 (4), if after take-off, a passenger shows symptoms compatible with COVID-19 or other communicable disease, the following safety measures shall be implemented:

- a. The cabin crew shall ensure that the passengers are wearing their medical face mask properly and have access to additional medical masks if a change of mask becomes necessary.
- b. In the event the passenger is having difficulty breathing, medical assistance should be sought, and oxygen supplementation offered via a face mask.
- c. Depending on the aircraft type, the occupancy and distribution of passengers, the passenger who is considered a symptomatic case shall be isolated on-board the aircraft.
- d. An isolation area shall be defined, leaving the last two (2) rows of seats cleared and to be used for isolation of suspected passenger.
- e. Where possible, the suspected passenger should be seated in the last row window seat, preferably on the side of the aircraft where the Outflow Valve is located.
- f. The lavatory closest to the suspected passenger shall be designated for their use only; and shall not be used by the other passengers and crew.

(2) A crew member who had prior contact with the suspected passenger may be designated to provide in-flight service to the isolation area(s).

(3) The designated crew member shall use the PPE in the aircraft's Universal Precaution Kit; and shall minimize close contact with other crew members and avoid unnecessary contact with other passengers.

- (4) Where possible, the individual air supply nozzle above a symptomatic passenger shall be turned off to limit the spread of droplets.
- (5) If the suspected passenger is travelling accompanied, the passenger's companion(s) shall also be confined to the isolation area, even if they do not exhibit any symptoms.
- (6) Suspected COVID-19 passengers shall be removed from the aircraft after all other passengers have disembarked unless the passenger(s) need urgent medical attention. If urgent medical attention is needed the passenger shall be removed immediately via the nearest exit with clear directions to all other passengers to remain in their seats until the process of evacuation is completed and decontamination is done to all areas the suspected case may have made contact with.
- (7) Upon arrival and disembarkation of passengers, crew member(s) designated to provide on-board services to a suspected passenger, and any other crew members who may have been in direct contact with the suspected passenger, shall carefully dispose of their used PPE, shall be subjected to cleaning and disinfection; and shall be evaluated and cleared by Port Health; or subjected to self-isolation measures if required.
- (8) Subject to sub-regulations (6), if the suspected case is confirmed positive, the respective crew member(s) should be placed in quarantine for 14 days from the last contact with the confirmed positive passenger, unless otherwise specified by the Ministry of Public Health. If the test is negative, they may resume flying duties.
- (9) After removal of the COVID-19 suspected case, aircraft operators are required to immediately clean and disinfect the aircraft before the flight is resumed or before the next flight. The Aircraft COVID-19 disinfection control sheet outlined in **Schedule 4** or an alternative shall be used to record the cleaning activities.
- (10) Aircraft operators shall ensure that the Cabin Crew use disinfection towel to sanitize and clean the oxygen mask before and after their use.
- (11) Aircraft operators shall ensure that the Cabin Crew properly dispose of used PPEs, aprons, face masks, and face shields in a separate tightly closed waste bag and removed from the aircraft upon landing.
- (12) Upon arrival aircraft operators shall ensure that the Cabin Crew use a dedicated and approved means of transportation; and stay at an approved confinement facility until their resumption of duties.

- (13) Subject to sub-regulations (9) and (10) in this section, Aircraft Operators failing to adhere to this regulation shall be considered as non-compliant and negligent; and shall be liable to pay a fine of not more than G\$500,000 upon summary conviction.

Processing of Arriving Passengers

17.

- (1) Port Health in collaboration with the Airport Operator shall setup a booth on the airside of the terminal to be used for disinfecting or decontaminating the arriving passengers.
- (2) Port Health in collaboration with the Airport Operator shall set up stanchions and markers to ensure that social distancing of six (6) feet is maintained by all arriving passengers.
- (3) All Port Health personnel interfacing with arriving or departing passengers and other airport staff shall be equipped with the following:
 - (a) Digital non-contact temperature guns
 - (b) Infrared temperature detection device/system
 - (c) Approved face masks
 - (d) Latex hand disposable gloves
 - (e) Hand sanitizers
 - (f) Disinfectant sprays and wipes
 - (g) Protective clothing (apron, gowns, coveralls)
- (4) All Port Health personnel interfacing with arriving (or departing) passengers at the assessment booth or counters shall maintain a minimum distance of three (3) to six (6) feet.
- (5) All passengers travelling to Guyana are required to obtain a negative COVID-19 test (negative molecular biological PCR test) results within seven (7) days prior to travel from a recognized medical institution or lab in the originating State.
- (6) Subject to sub-regulations (5), children below twelve (12) years travelling with parents or other authorized adults are not required to present negative molecular biological PCR test once the accompanying adult is recorded negative.
- (7) Subject to sub-regulations (5), passengers shall present the results of the test to the aircraft operator prior to boarding the aircraft; and then to the Port Health Officials in Guyana upon disembarkation from the aircraft.
- (8) Subject to sub-regulations (5) and (7), passengers who are not in possession of a negative PCR test results, shall not be allowed by the aircraft operator to board the aircraft unless otherwise advised by the MOPH.

- (9) All arriving passengers, following disembarkation, shall be queued and directed to the Port Health booths located on airside for the decontamination or disinfection process.
- (10) Arriving passengers shall then be directed to the Port Health counter in the airport arrival area where they shall present their “Emergency Disease Screening Tool” forms and PCR test results to Port Health.
- (11) Subject to sub-regulations (5) and (10), each passenger shall provide a factual molecular biological PCR test the aircraft operator and to Port Health upon arrival.
- (12) Subject to sub-regulations (5) and (10), passengers presenting or submitting a false or ‘non-factual’ molecular biological PCR test to the aircraft operator and to Port Health shall be liable to pay a fine of not more than G\$250,000 upon summary conviction.
- (13) Port Health shall visually evaluate each passenger, record the temperature of the passengers, and review and complete the “Emergency Disease Screening Tool” form and the PCR test results.
- (14) Passengers who records a temperature above 37.5C (99.5F) or who appears ill or displays some symptoms of COVID-19 shall be further evaluated by Port Health in an isolated environment.
- (15) Subject to sub-regulations (13) and (14), a further evaluation and determination shall be made by Port Health to consider self-isolation or quarantine measures if a passenger(s) exhibits an elevated temperature and accompanied with other symptoms.
- (16) Port Health may conduct other testing for COVID-19 for arriving passengers to consider self-isolation or quarantine measures which may be for a duration of seven (7) days once cleared of any additional risk of COVID-19.
- (17) Subject to sub-regulations (15) and (16), the MOPH shall determine if any additional measures will be instituted based on the evaluation on completion of the quarantine period.
- (18) Port Health personnel shall contact the aircraft operator to ascertain the in-plane seating arrangement of a passenger(s) who is determined to be at additional risk or tested positive for COVID-19 after arrival; and subject passengers who were seated two rows in front and two rows behind such passenger to further evaluation and monitoring.

Border Control and Arriving Passengers

- (1) All Immigration and Customs personnel interfacing with arriving passengers and other customers or clients shall always wear masks; hence, shall be equipped with the following:
 - (a) Appropriate face masks (including medical or approved masks)
 - (b) Latex hand disposable gloves
 - (c) Hand sanitizers
 - (d) Disinfectant sprays and wipes.
 - (e) Aerosol disinfectant spray for fumigation of work-area and offices
- (2) All Immigration and Customs personnel interfacing with arriving passengers at their booths shall maintain a minimum safe distance of three (3) to six (6) feet.
- (3) Stanchions shall be appropriately placed and configured in the Immigration and Customs areas to allow for effective control of passenger flows and to ensure that social distancing of six (6) feet is maintained within these areas.
- (4) Immigration and Customs personnel shall collect, evaluate and process border control documents and baggage in an expedient manner.
- (5) Customs personnel shall ensure health protection measures are observed and that gloves are changed immediately after a baggage is physically searched as may be necessary based on the situation at hand.
- (6) Regular fumigation shall be carried out in the Immigration and Customs areas every 90 minutes when in use.
- (7) Baggage carousel, baggage carts and trolleys used by check-in or arriving passengers shall be subjected to frequent cleaning and disinfection in accordance with Schedule 2.

Sensitization of Airline Personnel

19.

- (1) Airline operators shall ensure that personnel from cleaning companies, handling companies, and airline security who are involved in aircraft cleaning, grooming, clean sweeping, and other similar duties are given awareness training to adhere to stringent health safety measures, and personal hygiene; and that they:
 - (a) are trained and sensitized on precautionary measures for cleaning and disposing of aircraft waste.
 - (b) shall take precautionary measures when cleaning and removing bodily fluids on the aircraft, including lavatories.

- (c) use Personal Protective equipment or clothing to protect against prolonged exposure.
 - (d) implement a ‘change of clothing’ for personnel who are conducting aircraft cleaning, grooming, clean sweeping, and other similar duties.
- (2) Subject to sub-regulations (1) in this section, Aircraft Operators failing to adhere to this regulation shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$200,000 upon summary conviction.

PART IV – GENERAL OFFENCES AND ADMINISTRATION

Non-compliance and Unruly Passengers

20.

Any passenger who refuse to comply with the following regulations shall have committed an offence and subjected to the penalties prescribed herein: -

- (1) All passengers shall wear an appropriate face mask (including medical or approved mask) when at an airport, or on board an aircraft at all times during a flight.
- (2) Subject to sub-regulations (1), mask shall only be removed for a short time for identification purposes and for eating, drinking, or for taking oral medication. Face masks may be replaced after four (4) hours or when it becomes wet or soiled
- (3) Passengers who do not adhere to the safety requirements and preventive measures which are in place at the airport shall be refused access to the airport terminal building and to the aircraft.
- (4) Passengers who do not adhere to the safety requirements and preventive measures which are to be observed on the aircraft shall not be allowed to board; or shall be removed from the aircraft prior to departure.
- (5) Any person or passenger who without reasonable excuse fails to comply or observe the health-safety requirements during flight, commits an offence and is liable on summary conviction of a fine of up to \$500,000.
- (6) Subject to sub-regulations (1) and (2) in this section, passengers failing to adhere to this regulation shall be considered as non-compliant; and shall be liable to pay a fine of not more than G\$50,000 upon summary conviction.

- (7) A person who acts out in a manner that endangers an aircraft or any person in an aircraft commits an offence and is liable on summary conviction to a fine of G\$3,000,000 and to imprisonment for five years.
- (8) Subject to sub-regulations (7), a person commits an offence who, while in an aircraft behaves in a manner that interferes with the discharge by a crew member of the crew member's functions; or intentionally interferes with the discharge by a crew member of the crew member's functions.
- (9) A person who commits an offence under sub-regulations (8) is liable on summary conviction to a fine of G\$1,000,000 and to imprisonment for two years.
- (10) A person commits an offence who fails to comply with any commands directly given to the person by the pilot-in command; or indirectly given to the person by the pilot-in-command through a crew member, in accordance with the function of the pilot-in-command, and is liable on summary conviction to a fine of G\$1,000,000 and to imprisonment for three months.
- (11) A person commits an offence who, at an airport or on any aircraft behaves in a threatening manner or uses threatening words and is liable on summary conviction to a fine of G\$1,000,000.

Airport and Aircraft Operators

21.

- (1) The Authority shall issue directions and standard operating procedures to the airport and aircraft operators and other aviation stakeholders not inconsistent with these regulations, relating to the operation, health-safety hygiene, cleaning and maintenance of airport, aircraft and other aeronautical facilities in Guyana.
- (2) Subject to sub-regulations (1), an airport and aircraft operators shall not refuse to comply with any direction intended to enforce health-safety and hygiene measures and practices, and cleaning and maintenance of the airports and aircraft, unless the Authority is satisfied that alternative measures are implemented and have met the desired objectives of these regulations and the standard operating procedures issued in accordance with these regulations.
- (3) Aircraft Operators who fail to comply with health-safety and hygiene requirements of these regulations, and where penalties are not expressly stated, are considered to be non-compliant with the regulations and can be suspended for up to seven days (7) or until such time that compliance is met.

- (4) Airport Operators who fail to comply with health-safety and hygiene requirements of these regulations, and where penalties are not expressly stated, are considered to be non-compliant with the regulations and can have their aviation document suspended for up to seven days (7) or until such time that compliance is met.
- (5) The Director General of the Guyana Civil Aviation Authority, under Section 143 and 144 of the Civil Aviation Act 2018, may issue “Emergency Regulations” as may be necessary; and shall not be inconsistent with the Civil Aviation Act 2018.

Made this 13th day of July 2020



Lt. Col. (Rt'd) Egbert Field, A4
Director General
Guyana Civil Aviation Authority

SCHEDULE 1
[REGULATION 13 (4)]
MINISTRY OF PUBLIC HEALTH EMERGENCY DISEASE SCREENING TOOL
(PASSENGER HEALTH INFORMATION FORM)



MINISTRY OF PUBLIC HEALTH
GUYANA
EMERGENCY DISEASE SCREENING TOOL
Demographic & Travel Information

Date ___/___/___ Flight# _____ Seat _____

First Name: _____ Last Name _____

Date of Birth: DD/MM/YYYY _____ Age _____

Gender _____ Ethnicity _____

Nationality _____ Visa Issued by: _____

Address in Guyana _____

Place & address of work / school _____

Tele #: (H) _____ (C) _____ (W) _____

Email _____

Name & number for contact person in Guyana: _____

Origin and Date departed: _____

Countries visited in the past six weeks:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

Are you Experiencing:

Fever	Yes No	If yes, onset in days _____
Headache	Yes No	If yes, onset in days _____
Cough	Yes No	If yes, onset in days _____
Sore Throat	Yes No	If yes, onset in days _____
Runny Nose	Yes No	If yes, onset in days _____
Shortness of Breath	Yes No	If yes, onset in days _____
Irritability/confusion	Yes No	If yes, onset in days _____

For Official Use only

Temperature _____ °C Pulse _____

BP _____ / _____ mmHg Respiration _____

Symptoms:

Diarrhea: Yes No If yes, onset in days _____ Frequency _____

Vomiting: Yes No If yes, onset in days _____ Frequency _____

Contents _____

Pain: Yes No if yes, onset in days _____

If yes, check all that apply:

Muscular _____ Chest _____

Abdominal _____ Chest _____

Muscle pains: Yes No. If yes, onset in days _____

Sites: 1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Bleeding: Yes No. If yes, onset in days _____

Sites: 1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Fatigue: Yes No. If yes, onset in days _____

Skin rash: Yes No. If yes, onset in days _____

Sites: 1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Other symptoms _____

Have you taken fever medication recently? Yes No.

Contact with persons having:

Fever: Yes No. Headache: Yes No

Cough Yes No. Sore Throat Yes No

Vomiting: Yes No. Diarrhea: Yes No

Skin Rash: Yes No. Muscle pains: Yes No

Bleeding: Yes No. Fatigue: Yes No

Have you been in contact with farm animals or anyone who works on a farm in the last month? Yes No

Assessment/Conclusion

- A. Person under investigation with:
- i. High risk exposure _____
 - ii. Low risk exposure _____
 - iii. No known exposure _____
- B. Suspected case _____
- C. Probable case _____
- D. Confirmed case _____

Action

1. Refer to Isolation Unit _____
2. Refer to Step down care facility _____
3. Monitor at home _____

Information on person completing form:

First Name _____ Last Name _____

Signature _____ Date _____

Name of Port of Entry _____

Tele: (W) _____ (C) _____

SCHEDULE 2
[Regulations 9(16); 11(1), (2); 12(3)(c); 13(12); 14(9); 18(7)]

MINIMUM STANDARD AND FREQUENCY OF SANITIZATION

A. SANITIZATION OF SECURITY CHECKPOINT OPERATION

Security personnel shall conduct frequent sanitization (with a solution consisting of no less than 70% alcohol content) of the following areas:

NO	AREA	MINIMUM STANDARD AND FREQUENCY OF SANITIZATION
1	Conveyor belts affixed to X-ray machines	Cleansing of surfaces before and after each flight.
2	Monitors, search tables and counters	Cleansing of surfaces before and after each flight.
3	Bins and receptacles used at the X-ray machines	Cleansing of bins before and after each flight.

B. CLEANING OF THE AIRPORT'S PUBLIC AREAS

No	Area	Minimum standard and frequency of sanitization
1	Public Departure Area	Mopping of ground and cleansing of surfaces after check-in of each flight.
2	Public Arrival Area and baggage carousel	Mopping of ground and cleansing of surfaces after arrival of each flight.
3	Washrooms within and around the Airport Terminal	Mopping of ground and cleansing of surfaces after each flight.
4	Check-in Area	Mopping of ground and cleansing of surfaces after check-in of each flight.
5	Hold Baggage Screening Checkpoint	Cleansing of surfaces and cleaning of control buttons and monitor for each security equipment.
6	Main Screening Checkpoint	Mopping of ground, cleansing of surfaces and cleaning of control buttons and monitor for each security equipment (inclusive of trays). NB: Every time a passenger is pat down or processed, the Security Personnel shall change their gloves.
7	VIP Screening Checkpoint	Mopping of ground, cleansing of surfaces, and cleaning of control buttons and monitor for each security equipment (inclusive of trays). NB: Every time a passenger is pat down or processed, the Security Personnel shall change their gloves.

8	Baggage Make-Up Area	Cleansing of surfaces and disposal of any garbage.
9	Immigration Area	Mopping of ground and cleansing of surfaces after each flight.
10	Baggage Collection Area	Mopping of ground and cleansing of surfaces after each flight.
11	Customs Area which the arriving passenger traverses	Mopping of ground and cleansing of surfaces after each flight.
12	Red Cap Carts	Cleansing of carts after each flight.

Notes:

- 1) Aircraft cleaning and disinfection shall be done using suitable substances for aviation use. Cleaning and disinfection shall be done after each flight coming from an airport located in an affected area with high risk of transmission of the COVID-19 infection. Suitable substances may contain the following:
 - 70% Ethanol Alcohol
 - 0.5% Hydrogen Peroxide
 - 0.1% Sodium Hypochlorite (Bleach)

Notwithstanding the above, the suitability of the substances should be checked against the aircraft manufacturers' documentation before its application.

- 2) The aircraft operator shall ensure that the aircraft is fully cleaned and disinfected after disembarkation of passengers at the airport of arrival, and the unloading of all baggage and cargo.
- 3) Passengers and all employees shall limit, to the extent practicable, direct contact or touching of the surfaces at the airport and on the aircraft to reduce contamination or the spread of COVID-19.
- 4) In non-health care settings such as the airport environment which includes floors and other cleaning of surfaces, Sodium Hypochlorite (Bleach) may be used at a recommended concentration of 0.1% (1000 ppm). Alternatively, alcohol with a minimum of 70% concentration may be used for surface disinfection.
- 5) It should be noted that disinfectant solutions should always be prepared in well-ventilated areas. Areas where disinfectants are to be prepared and used, the minimum recommended PPE

is rubber gloves, impermeable aprons and closed shoes. Eye protection and medical masks may also be needed to protect against chemicals in use or if there is a risk of splashing.

RECOMMENDED FACE MASKS

1. **Medical Face Mask** - A face mask designed or made specifically for medical purpose which may have multiple plies (3-ply) are medical devices intended for use as source control in order to prevent the transmission of infection through a person's respiratory secretions which are produced when speaking, coughing, or sneezing. These face masks help with source control by covering the wearer's mouth and nose.

NB. COVID-19 may be spread through respiratory secretions by individuals who may or may not have symptoms of COVID-19. Respiratory source control can offer protection and potentially decrease the spread of aerosolized infections.

2. **N95, KN95 and FFP2 – Approved Masks** - These masks are respiratory protective devices designed to achieve a very close facial fit and have a very efficient filtration of airborne particles. The edges of these respirators are designed to form a seal around the nose and mouth.

Notes:

- These respirators may not fit properly on children or people with facial hair; hence, they may not provide full protection.
- These respirators, if fitted with exhalation valves, should not be used when sterile conditions are needed.
- Persons with chronic respiratory, cardiac, or other medical conditions that make breathing difficult must check with their health care provider before using these types of respirators because they can make it a little difficult for the wearer to breathe.
- If your respirator is damaged or soiled, or if breathing becomes difficult, you should remove the respirator, discard it properly, and replace it with a new one.

SCHEDULE 3

[REGULATIONS 11 (3)]

AIRPORT COVID-19 CLEANING / DISINFECTION CONTROL SHEET

Airport Area: _____

This airport area disinfection was made in accordance with the recommendation of the World Health Organization, at a frequency determined by the National Public Health Authority and in accordance with approved products and application instructions.

Date (dd/mm/yy)	Time (24hr)	Areas	Cleaning/Disinfectant product	Disinfector name and signature
		Floor <input type="checkbox"/> Seats <input type="checkbox"/> Counter <input type="checkbox"/> Screening equipment <input type="checkbox"/> Conveyor belts <input type="checkbox"/> Hand railings <input type="checkbox"/> Elevators <input type="checkbox"/> Baggage Trolley <input type="checkbox"/> Washroom <input type="checkbox"/> Information Desk <input type="checkbox"/> Boarding Area <input type="checkbox"/> Stanchions / queues <input type="checkbox"/> Self-service kiosks <input type="checkbox"/> Sanitization stations <input type="checkbox"/> Other <input type="checkbox"/>	<div style="border-bottom: 1px solid black; height: 100px; width: 100%;"></div> Remarks	

Date (dd/mm/yy)	Time (24hr)	Areas	Cleaning/Disinfectant product	Disinfector name and signature
		Floor <input type="checkbox"/> Seats <input type="checkbox"/> Counter <input type="checkbox"/> Screening equipment <input type="checkbox"/> Conveyor belts <input type="checkbox"/> Hand railings <input type="checkbox"/> Elevators <input type="checkbox"/> Baggage Trolley <input type="checkbox"/> Washroom <input type="checkbox"/> Information Desk <input type="checkbox"/> Boarding Area <input type="checkbox"/> Stanchions / queues <input type="checkbox"/> Self-service kiosks <input type="checkbox"/> Sanitization stations <input type="checkbox"/> Other <input type="checkbox"/>	<div style="border-bottom: 1px solid black; height: 100px; width: 100%;"></div> Remarks	

Public health corridor (PHC) Form 3

SCHEDULE 4
[REGULATION 16 (9)]

AIRCRAFT COVID-19 DISINFECTION CONTROL SHEET

Aircraft Registration: _____

Aircraft disinfection was made in accordance with the recommendation of the World Health Organization, at a frequency determined by the National Public Health Authority and in accordance with approved products and application instructions of the aircraft manufacturer.

Date (dd/mm/yy)	Time (24hr -UTC)	Airport (ICAO code)	Remarks	Disinfector name
Aircraft areas treated		Disinfectant material	Comments	Disinfector signature
Flight deck <input type="checkbox"/> Passenger cabin <input type="checkbox"/> Cargo compartment(s) <input type="checkbox"/> Other: _____				

Date (dd/mm/yy)	Time (24hr -UTC)	Airport (ICAO code)	Remarks	Disinfector name
Aircraft areas treated		Disinfectant material	Comments	Disinfector signature
Flight deck <input type="checkbox"/> Passenger cabin <input type="checkbox"/> Cargo compartment(s) <input type="checkbox"/> Other: _____				

Date (dd/mm/yy)	Time (24hr -UTC)	Airport (ICAO code)	Remarks	Disinfector name
Aircraft areas treated		Disinfectant material	Comments	Disinfector signature
Flight deck <input type="checkbox"/> Passenger cabin <input type="checkbox"/> Cargo compartment(s) <input type="checkbox"/> Other: _____				

SCHEDULE 5
[REGULATION 15 (3)]
CREW COVID-19 STATUS CARD

CREW COVID-19 STATUS CARD							
<p>Purpose of this card: Information to be recorded by crew prior to departure to confirm their COVID-19 health status and to facilitate processing by State's Public Health Authorities.</p> <p>Notwithstanding completion of this card, a crew member might still be subjected to additional screening by Public Health Authorities as part of a multi-layer prevention approach e.g. when recorded temperature is 38°C or greater.</p>							
<p>1. During the past 14 days, have you had close contact (face-to-face contact within 1 meter and for more than 15 minutes or direct physical contact) with someone who had symptoms suggestive of COVID-19?</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p>							
<p>2. Have you had any of the following symptoms during the past 14 days:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Fever</td> <td style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> <tr> <td style="padding-left: 40px;">Coughing</td> <td style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> <tr> <td style="padding-left: 40px;">Breathing difficulties</td> <td style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> </table>		Fever	Yes <input type="checkbox"/> No <input type="checkbox"/>	Coughing	Yes <input type="checkbox"/> No <input type="checkbox"/>	Breathing difficulties	Yes <input type="checkbox"/> No <input type="checkbox"/>
Fever	Yes <input type="checkbox"/> No <input type="checkbox"/>						
Coughing	Yes <input type="checkbox"/> No <input type="checkbox"/>						
Breathing difficulties	Yes <input type="checkbox"/> No <input type="checkbox"/>						
<p>3. Temperature at duty start:</p> <p style="padding-left: 20px;">Temperature not recorded due to individual not feeling/ appearing feverish <input type="checkbox"/></p> <p style="padding-left: 20px;">Temperature in degrees C° <input type="checkbox"/> / F° <input type="checkbox"/> : _____</p> <p style="padding-left: 20px;">Date: _____ Time: _____</p> <p style="padding-left: 20px;">Recording method: Forehead <input type="checkbox"/> Ear <input type="checkbox"/> Other <input type="checkbox"/> _____</p>							
<p>4. Have you had a positive <u>PCR</u> COVID-19 test during the past 14 days?</p> <p style="text-align: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p style="padding-left: 20px;">Attach report if available</p>							
<p>Crew member Identification:</p> <p>Name: _____</p> <p>Airline/ aircraft operator: _____</p> <p>Nationality and Passport No: _____</p> <p>Signature: _____</p> <p>Date: _____</p>							

SCHEDULE 6
[REGULATION 15 (6)]
GENERAL DECLARATION FORM

GENERAL DECLARATION
(Outward/Inward)

Operator

Marks of Nationality and Registration..... Flight No. Date

Departure from..... Arrival at

(Place) (Place)

FLIGHT ROUTING
("Place" Column always to list origin, every en-route stop and destination)

PLACE	NAMES OF CREW*	NUMBER OF PASSENGERS ON THIS STAGE**
		<i>Departure Place:</i>
		Embarking
		Through on same flight
		<i>Arrival Place:</i>
		Disembarking
		Through on same flight

Declaration of Health
Name and seat number or function of persons on board with illnesses other than airsickness or the effects of accidents, who may be suffering from a communicable disease (a fever — temperature 38°C/100°F or greater — associated with one or more of the following signs or symptoms, e.g. appearing obviously unwell; persistent coughing; impaired breathing; persistent diarrhoea; persistent vomiting; skin rash; bruising or bleeding without previous injury; or confusion of recent onset, increases the likelihood that the person is suffering a communicable disease) as well as such cases of illness disembarked during a previous stop.....

.....

Details of each disinsecting or sanitary treatment (place, date, time, method) during the flight. If no disinsecting has been carried out during the flight, give details of most recent disinsecting

.....

Signed, if required, with time and date _____
Crew member concerned

For official use only

I declare that all statements and particulars contained in this General Declaration, and in any supplementary forms required to be presented with this General Declaration, are complete, exact and true to the best of my knowledge and that all through passengers will continue/have continued on the flight.

SIGNATURE _____
Authorized Agent or Pilot-in-command

297 mm (or 11 3/4 inches)

Size of document to be 210 mm × 297 mm (or 8 1/4 × 11 3/4 inches).

* To be completed when required by the State.

** Not to be completed when passenger manifests are presented and to be completed only when required by the State.

←———— 210 mm (or 8 1/4 inches) —————→